



**Liquor & Tobacco Advisory Board Agenda
Wednesday, June 22, 2022
6:00 P.M. – City Council Chambers, 2nd floor, City Hall
425 East State Street
Rockford, IL 61104
779-348-7423**

Present:

ZBA Members:

Dan Roszkowski
Jennifer Smith
Jennifer Spencer
Craig Sockwell
Tom Fabiano

Absent:

Maurice Redd
Kim Johnsen

Staff:

Megan McNeill - Assistant City Attorney
Leisha Kury – Administrative Assistant
Scott Capovilla - Planning and Zoning Manager
Mike Rotolo - Fire Prevention Coordinator
Jeremy Carter - Traffic & Development Engineer

Others:

Camille Connell - Court Stenographer
Applicants and Interested Parties

Scott Capovilla, Planning & Zoning Manager, explained the format of the meeting will follow the Boards Rules of Procedure generally outlined as follows:

- The Chair will call the address of the application.
- The Applicant or representative will be unmuted and be sworn in.
- The Applicant or representative will present their request to the Board.
- The Board will ask any questions they may have regarding this application.
- The Chairman will then ask if there are any Objectors or Interested Parties present at City Hall. Objectors or Interested Parties are to come forward at that time, be sworn in by the Chairman, and give their name to the Liquor and Tobacco Advisory Board secretary and the stenographer.
- The Objector or Interested Party will state their name and present all their concerns, objections and questions regarding the application.
- The Board will ask any questions they may have of the Objector or Interested Party.
- The Applicant will have an opportunity to rebut the concerns/questions raised.

- Interested party at City hall will have another opportunity to provide any additional follow up based on the Applicant's responses.
- The Board will then deliberate and a roll call vote will be taken.

The LTAB meeting is not a final vote on any item. However, it is the only time in which the public may participate. After the LTAB meeting, the item moves on to the Code & Regulation Committee. Although the public is invited to attend the meeting, public input is not allowed at the committee meeting. The date of the Code & Regulation meeting will be Monday, June 27, 2022, at 5:30 PM in City Council Chambers (2nd floor of City Hall) as the second vote on these items. The third and final meeting in this process is the City Council. That vote is tentatively scheduled on Monday, July 11, 2022. If the item is laid over at the LTAB meeting, the next meeting is **Tuesday, July 19, 2022**. If for any reason the item is laid over at the committee level or on the City Council floor, the item is automatically laid over for two (2) weeks.

The meeting was called to order at 7:48 PM. A **MOTION** was made by Jennifer Smith to **APPROVE** the May 17, 2022 meeting minutes. The motion was **SECONDED** by Jennifer Spencer and **CARRIED** by a vote of 4-0 with Tom Fabiano abstaining.

22-LTAB-018

Applicant
Ward 3

305 South Madison Street

Rockford Park District dba UW Health Sports Factory/Courtside Grill
The sale of liquor by the drink in conjunction with a sports complex in a C-4, Urban Mixed-Use Zoning District and an I-1, Light Industrial Zoning District

Danielle Potter, Operations Director of the UW Sports Factory, was present. Mrs. Potter stated she is requesting the sale of liquor by the drink at the UW Health Sports Factory. Mrs. Potter stated the last two years they have not had an operator for the restaurant. Ms. Potter stated they have a concession stand on the first floor and they only sell alcohol during adult leagues on the first floor. They will never sell alcohol outside of the restaurant or on the first floor concession area for any of the youth events. All liquor beverages will be sold at the restaurant.

Jennifer Smith asked what the menu and drinks will look like. Ms. Potter responded they will sell hamburgers, hotdogs, chicken tenders, fries and other pub style grub. They are trying to simplify the menu since a lot of parents do not like to wait in between times. Ms. Potter stated for the alcohol portion they would have five (5) beer options and three (3) or four (4) mixed drink options.

Attorney Megan McNeill asked if Ms. Potter agrees to the conditions. Ms. Potter responded the hours of operations are incorrect. Attorney McNeill asked if she could correct the hours of operations. Ms. Potter responded the hours of operations would be 10:00 A.M. to 10:00 P.M., Monday through Friday and 8:00 A.M. to 10:00 P.M. Saturday and Sunday.

No objectors or interested parties were present.

Staff Recommendation is for an Approval.

A **MOTION** was made by Jennifer Smith to **APPROVE** the sale of liquor by the drink in conjunction with a sports complex in a C-4, Urban Mixed-Use Zoning District and an I-1, Light Industrial Zoning District amending the hours of operation as requested. The motion was **SECONDED** by Jennifer Spencer and **CARRIED** by a vote of 5-0.

Approval is based on the following conditions:

1. Meet all Applicable Building and Fire Codes
2. Compliance with all City of Rockford Code of Ordinances including Liquor Codes

3. The sale of liquor by the drink in conjunction with a sports complex shall be limited to the submitted plans, Exhibits G and H.
4. The hours of operation are limited to 10:00 A.M. to 10:00 P.M., Monday through Friday.
5. The hours of operation are limited to 8:00 A.M. to 10:00 P.M., Saturday through Sunday.
6. Window display signage is limited to 20% of window area.
7. The proposed use and facility is prohibited from having any video gaming machines.
8. The proposed use shall not have a cover charge other than for sporting events.
9. The proposed use shall not have a dance floor, DJs or any live entertainment.
10. The proposed use shall not operate as a nightclub.
11. Any pending general ordinance case(s) must be resolved prior to issuance of the license.
12. All outstanding general ordinance fines must be paid prior to the issuance of the license.
13. All conditions must be met prior to establishment of use.

22-LTAB-019

Applicant
Ward 1

1902 Reid Farm Road

Rockford Park District dba Aldeen Golf Club, Illinois Bank & Trust Pavilion
The sale of liquor by the drink in conjunction with recreational facility clubhouse, banquet hall, temporary bars, and beverage carts in an RE, Rural Estate Zoning District and R-1, Single-family Residential Zoning District

Jessica Steinberg, Operations Director for the Rockford Park District and Al Castrogiovanni, owner of Alchemy restaurant, were present. They are representing the Aldeen Golf Club located at 1902 Reid Farm Road. Ms. Steinberg stated they have separate facilities with the clubhouse, Alchemy and the pavilion. Mr. Castrogiovanni stated they do not have hallways connected to each other, so it would make more sense to have one license to cover the whole facility as opposed to having multiple liquor licenses. Mr. Castrogiovanni stated this would also help with storage, since it has become an issue currently at their facility.

Attorney Megan McNeill asked if she agrees to the conditions. Ms. Steinberg responded the hours of operation are incorrect. Attorney McNeill asked if she could state the correct hours of operation. Ms. Steinberg responded Monday through Sunday from 6:00 am to midnight (12:00 A.M.).

No objectors or interested parties were present.

Staff Recommendation is for Approval.

A **MOTION** was made by Jennifer Smith to **APPROVE** the sale of liquor by the **drink** in conjunction with recreational facility clubhouse, banquet hall, temporary bars, and beverage carts in an RE, Rural Estate Zoning District and R-1, Single-family Residential Zoning District amending the hours of operations as requested. The motion was **SECONDED** by Tom Fabiano and **CARRIED** by a vote of 5-0.

Approval is based on the following conditions:

1. Meet all Applicable Building and Fire Codes
2. Compliance with all City of Rockford Code of Ordinances including Liquor Codes
3. The sale of liquor by the drink in conjunction with a golf course, recreational facility clubhouse, banquet hall and restaurant shall be limited to the submitted plans, Exhibits G and H.
4. The hours of operation are limited to 6:00 A.M. to 12:00 A.M., Monday through Sunday.
5. Window display signage is limited to 20% of window area.
6. The proposed use and facility is prohibited from having any video gaming machines.
7. Any pending general ordinance case(s) must be resolved prior to issuance of the license.
8. All outstanding general ordinance fines must be paid prior to the issuance of the license.
9. All conditions must be met prior to establishment of use.

22-LTAB-020

Applicant

Ward 9

3118 North Rockton Avenue

Harwinder Kaur/AAG Groceries, Inc. dba Lo-Cost Grocery

Modification of an existing liquor license to extend the business closing hours from 9:00 p.m. to 10:00 p.m. and the sale of tobacco products in conjunction with a grocery store in a C-2, Limited Commercial Zoning District

Prior to the meeting, the applicant requested a layover.

A **MOTION** was made by Jennifer Spencer to **LAYOVER** a Modification of an existing liquor license to extend the business closing hours from 9:00 p.m. to 10:00 p.m. and the sale of tobacco products in conjunction with a grocery store in a C-2, Limited Commercial Zoning District. The motion was **SECONDED** by Jennifer Smith and **CARRIED** by a vote of 5-0.

With no further business to come before the Board, the meeting was adjourned at 8:11 PM.

Respectfully submitted,
Leisha Kury, Administrative Assistant
Liquor and Tobacco Advisory Board